

April Klimko **Production Safety Specialist**

Summary of Qualifications

- 14+ years in the motion picture and television industry in various support, supervisory and management roles.
- 6 years of experience managing the development and administration of safety training specifically created for the motion picture and television industry.

Professional Certifications / Associations

- U.S. Occupational Safety and Health Administration (OSHA) Certification – OSHA Construction Safety and Health 30-hour training certification

Professional Highlights

COLDEN CORPORATION

Working out of Colden's Atlanta office, Ms. Klimko provides production safety services to the Georgia film and television industry. Provides technical direction and safety guidance during each phase of a motion picture or television project, from script review to striking of a set. Performs periodic health and safety audits of stages, locations, and shops to assess potential risks. Operates in accordance with industry safety bulletins and company injury and illness prevention programs (IIPPs). Maintains a working knowledge to assist production crews in identifying and resolving day-to-day safety concerns associated with items such as special effects, stunts, rigging, and hazardous materials. Assists with investigations of incidents or injuries that occur, including assistance with workers compensation resolution. Interfaces with union representatives to help resolve any health and safety-related grievances or other issues.

CONTRACT SERVICES ADMINISTRATION TRAINING TRUST FUND

Manager of Contract Services Administration Training Trust Fund, a non-profit organization that provides skills, contractual, and safety training for over 40,000 individuals in the California motion picture and television industry. Responsible for coordinating the development of Safety Pass training curriculum, in accordance with Safety Bulletins issued by the Industry-Wide Labor-Management Safety Committee, Fed and Cal-OSHA general industry safety orders. Responsible for reporting to the Industry-Wide Labor-Management Safety Committee which includes safety and labor relations from all major motion picture studios, guild, I.A.T.S.E. and basic craft union representatives active in industry safety and health programs.

MOTION PICTURE AND TELEVISION PRODUCTION COORDINATOR

Served in various roles from Production Assistant to Production Office Coordinator in California, Hawaii, Arizona and Pennsylvania on over a dozen film and television productions. Performed a variety of administrative tasks in support of the production including call sheet, schedule and script distribution, generation of production reports, equipment purchasing, and

maintaining various logs such as injury and illness and workers' compensation insurance.
Responsible for coordination of crew travel and shipping of equipment per D.O.T. standards.

CRUISE/WAGNER PRODUCTIONS, PARAMOUNT STUDIOS, PRODUCER'S EXECUTIVE ASSISTANT

Responsible for maintaining schedules, contact lists, scripts and other general paperwork for a producer overseeing multiple film productions. Coordinated meetings in and out of the office, as well as on set. Maintained heavy call volume in a fast-paced, highly confidential environment. Liaised office calendar with personal obligations.

Education

- Carnegie Mellon University
Master of Fine Arts, Production and Technology Management (2004)
- Arizona State University
Bachelor of Fine Arts, Theatre Education (1998)